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Executive Engintry 83-4103

15 August 1983

MEMORANDUM FOR: See Distribution

SUBJECT

Report of <u>Significant</u> Activities During DCI's

Absence (13 August - 6 September 1983)

Please provide by 1200 hours, Tuesday, 6 August 1983 for the DCI's review a report of any significant activities you wish to call to his attention shortly after his return. The report should take the form of a blind memorandum inscribed across the top Significant Activities/Developments (Directorate or Office) and should be forwarded to the Executive Secretariat in two copies. Please forward only those items which are not already included in your Weekly Activities Reports submitted to the Executive Director's office.

Executive Secretary

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